

Current Draft **Work Plan** as of 13 April 2006

Steps Required to Complete Neighborhood Plan Update Project.

Responsibility for the work involved in the listed steps varies -- some will be carried out completely by Neighborhood Plan Update Team, some in conjunction with Urban Design Consultant. All steps taken should however be reviewed, guided, and advised by the Urban Design Consultant.

<i>Steps Required</i>		<i>Estimated Dates</i>
1.	Form Plan Update Team, create initial workplan, obtain matching funds, begin review of existing plan.	May 2005 to March 2006
2.	Evaluate Neighborhood Plan and current neighborhood conditions in context of proposed Sound Transit Light Rail Station; begin creation of revised plan content.	
3.	Hire Urban Design consultant and Share Team work-to-date with consultant for evaluation. Review and revise workplan.	
4	Full Team meeting with consultant. Consultant to share revised workplan & strategy. Team to present rough draft of revised plan elements.	13 Apr
5	Design, prepare, produce and implement public survey to obtain better sense of neighborhood consensus and awareness.	Deliv w/Apr Roosie
6	Outreach to area Businesses -- lunchtime meeting	20 Apr
7	Develop a list of Smart Growth and TOD design principles, specific to the Roosevelt neighborhood that will be used to guide revisions to the neighborhood plan.	By 4/22?
8	Review and further refine plan elements. Identify additional needed content, corrections and updates to plan text and graphics	By 11 May
9	Analyze survey results. Update draft plan content and/or potential options to reflect survey results.	By 6/6
10	Identify more complex/contentious issues, and produce draft options.	
11	Prepare for community Open House.	
12	Hold community open house forum to present proposed corrections to plan for comment, AND engage public in examination of complex issues and potential options.	6 June
13	Review results of public outreach, outline a scope of tasks to address, identify items where more analysis or public input is required to finalize draft plan update.	By 6/27
14	Create any remaining pieces needed to complete updated plan.	
15	Assemble complete working draft of updated plan.	
16	Present working draft of updated plan to public for comment.	27 June RNA Meeting
17	Review outreach results, revise plan as necessary.	July 2006
18	Assemble final working draft of updated plan.	
19	Submit final working draft of the Neighborhood Plan to the City for consideration	

	in Comp Plan Amendment process.	
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