

ROOSEVELT NEIGHBORHOOD PLAN UPDATE TEAM (N-PUT)

Next Steps :

TASK LIST

<DRAFT>

As of: 19 April 2006

	Task	Describe	Who	Timeline
1	Public Survey	--Review draft and send comments ASAP to Greg, Andy, Jim.	All hands.	--DONE
2	Parking Progm	--read final draft and send comments to SDOT (Wiger)	All Hands	Comments to Wiger by 4/21
3	Business Outreach	--deliver invites to meeting. --lunchtime program to give overview of plan update project and get feedback on issues.	Jim, others Jim, Greg, Andy, Others?	--DONE --Meet 4/20
4	Re-Zone Report	--read final draft of workgroup's report and send comments, suggestions, prioritizations, etc. to Andy and Barbara.	All Hands	Comments in by 4/29
5	Manage Plan Content	--oversight of workgroups working on refining individual plan elements and additional portions of plan. --Keep website updated with comments as they come in.	Brad (lead), Greg, Randy, Lani. Randy	New draft by next meeting (5/11)
6	Work on Plan Content	--review current rough draft of Plan Content 'ELEMENTS' . --send comments, suggestions etc. to Randy	All Hands	Comments by May 3rd
7	Plan Content Workgroup	--Special Meeting to work on current content for updated plan. Review comments received, identify conflicts + resolve as able.	Randy, Brad, Penny, others?	7pm Thursday, May 4th
8	Guide Content Development	Develop a list of Smart Growth and TOD design principles, specific to the Roosevelt neighborhood, which will be used to guide revisions to the neighborhood plan.	Greg	Email report to team members by 4/22
9	Computer modeling	--Investigate potential sources of expertise and related costs. --Seek outside funding to enable this to be undertaken. --integrate with Carlson.	andy	--Report status at next Team meeting
10	Engage SDOT	--contact SDOT and try to arrange studies of: entire neighborhood's traffic including "reconnecting" couplet.	Andy, Jim	--report on progress/reaction at next team meeting.
	Update Workplan	--ongoing review and update of workplan for project.	Andy, Jim, Greg	--present updated workplan at next team meeting.
	Accounting Review	--examine expenses so far versus budget, etc. --complete contract with Carlson Arch. --submit paperwork to DON as able.	Brad, Andy, Jim	--present report at next team meeting. (5/11)

Next Full-Team Meeting: 7:00 pm 11 MAY 2006